

MINUTES: DRAFT V2

TITLE: South West Oxfordshire Locality meeting

Held on: 17 July 2018

Practice	Representative
Abingdon Surgery	Charlotte Treacy GP Flynn Reid PM
Berinsfield Health Centre	Jonathan Crawshaw GP LCD Rita Cabrita PM
Clifton Hampden Surgery	Richard Lynch-Blose GP -
Church Street Practice	Matthew Gaw GP - PM
Didcot Health Centre	Mark Olavesen GP (Chair) -
Long Furlong Medical Centre	Nick Elwig GP Diana Donald PM
Marcham Road Surgery	Jackie Bryant GP Rose Moore PM
Malthouse Surgery	Mary Hughes GP David Ridgway PM
Newbury Street Practice	Andrew Partner GP -
Oak Tree Health Centre	- GP - PM
White Horse Surgery	Gavin Bartholomew GP Joanne Morgan PM
Woodlands Medical Centre	Alex Hart GP Ann Sadler PM
OCCG	Anne Lankester, OCCG Locality Coordinator Jo Cogswell, OCCG, Director of Transformation Laura Allen, OCCG Minutes
SWOLF	-
Other Guests	Abby Reed (Intern) Mel Wilkinson (Oxfordshire Carers Support Service) Janet Lailey (Sue Ryder)

1.	<p>Introduction</p> <p>The Chair – Mark Olavesen – welcomed everyone to South West Oxfordshire Locality (SWOL) meeting.</p> <p>Apologies –</p> <ul style="list-style-type: none"> • Jackie Mercer, Didcot H/C • Helen Miles, GP, Woodlands 	
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	<ul style="list-style-type: none"> • Karen Fido, Newbury Street Practice • Anne Carlile, OCCG • Mark Dalling PM, Oak Tree • David Ellis GP, Oak Tree <p>Declarations of interest – None</p>	
<p>2.</p>	<p>Minutes of the last meeting (15 May 2018) and Matters Arising</p> <p>The minutes were agreed for accuracy subject to the following amendments.</p> <p>Page 2 – Woodlands Dermatology Clinic should read Woodlands OUH Dermatology Clinic. There is also a need for an action to flag the gap in the market.</p> <p>Page 3 – where it states that Matthew Epton gave a verbal update, should read ‘gave a written update’. AnL has feedback concerns that the locality raised to Matt Epton at OCCG regarding patient growth in the Didcot area.</p> <p>Page 5</p> <p>i. Ultrasound Contract query: Church Street Medical Practice</p> <p>The minutes need to be rewritten to state that a chaperone is not being provided by the provider and therefore patients are not being seen. This is just for internal ultrasounds.</p> <p>Action: OCCG will check this with the Planned Care Team.</p>	<p>OCCG</p>
<p>3.</p>	<p>LCD Update</p> <p>1. Winter Planning</p> <p>JC reported that two months into the financial year, OUH tables of activity are over performing. There is no capped or risk share currently with OUH. It is likely that OCCG and OUH will publish plans to mitigate the financial risks. OCCG are asking localities to think ahead and identify any plans to mitigate the risk within localities. JC asked the locality to start looking at resources/services that can be provided locally to help with this. The OUH overspend is related to non-elective admissions of which 80-90% sit in this.</p> <p>Jo Cogswell confirmed that OCCG are doing a piece of work to look at this data. There was a meeting last week and LCDs were identified to part in the work. Jo confirmed that the modelling on demand still needs to be completed.</p> <p>2. STF update for discussion</p> <p>JB reported that she had seen a letter from one of the</p>	

federations stating that the SW and SE localities have only had funding approved for Q1 and Q2. She further mentioned that this was making staff planning and employment a huge challenge.

JC and Ed Capo-Bianco from OCCG are currently working on providing more robust data to get this commissioned for the full year, not just for 6 months. JC will share any data that is submitted. JC confirmed that the Q3/Q4 money has not been taken to provide an alternative resource.

There is a strong steer that states that more clinical input is needed. Concerns raised that if this money is spent elsewhere, will this be spent on SW patients? Jo Cogswell confirmed that the CCG is currently looking at all discretionary spend due to the OUH over performance.

OCCG are aware that staff have been recruited and put into place with the STF funding money. Jo Cogswell confirmed that there will be a robust process to challenge this. JC confirmed that practices have already sent information to OCCG as to what has been committed.

Two different EMUs are accessed by SW patients. Work on EMU was included in the f locality plan but not much progress is being made. JC suggested devoting 1 hour at the next locality meeting to look at this and invite someone from both Abingdon and Witney EMU to come along to the meeting.

Winter pressures money – JC felt that it would be useful to have a contingency plan in place should this money become available.

JB suggested that the August locality meeting should now go ahead due to recent pressures. The locality agreed. The Chair confirmed availability. JC confirmed that practices will not be penalised if unable to attend due to the fact that it was originally cancelled.

Action: AnL to re-instate the August locality meeting and look at a venue.

Jo Cogswell confirmed that winter planning within OCCG is well underway.

The locality agreed that the EMUs would be a sensible focus. JC welcomed suggestions from the locality of important opportunities for winter planning. Please let JC know if you have any thoughts that you would like discussed and come prepared to the August locality meeting. Ideas to be circulated prior to the meeting and list confirmed.

AnL

<p>4.</p>	<p>Action for Carers Oxfordshire: Primary Care Carers Support</p> <p>Mel Wilkinson presented for this item.</p> <p>\\Oxnetoccgfs01\occg\Delivery and Localities\LOCALITIES\South West\Meetings\SWOL (doctors) Meetings\2018-19\4 July 2018\Primary Care Carers Support Service Presentation July 18.pptx</p> <p>Mel Wilkinson is the Manager for the Primary Care Carers Support Service. Contact details are below:</p> <p>Primary Care Carers Support Service Manager Mel Wilkinson – 0755 7430 880 PCCS.Manager@nhs.net</p> <p>Mel informed the locality that she would be happy to come along to individual practices to talk to them about the service.</p> <p>Any further questions, please direct to Mel.</p>	
<p>5.</p>	<p>Urgent Treatment Centres: update Not discussed as Anne Carlile not present.</p>	
<p>6.</p>	<p>Sue Ryder Service: update Janet Lailey presented for this item.</p> <p>\\Oxnetoccgfs01\occg\Delivery and Localities\LOCALITIES\South West\Meetings\SWOL (doctors) Meetings\2018-19\4 July 2018\Sue Ryder SW presentation 17.07.18.pdf</p> <p>This is currently in phase 1 within the SE locality.</p> <p>Sue Ryder planning to offer the Hospice at Home service and the Rapid Response service to the SW locality later in the year. By December they are hoping to have a single number for the whole of Oxfordshire and a nursing service throughout the night.</p> <p>JB asked if this overlaps with Sobell House. Janet confirmed that GPs should contact Sobell House as usual and that a pathway is currently being worked up at how this can work.</p> <p>Long term funding for this service would need to be commissioned by OCCG, depending on the outcome of the pilot. This is currently being funded by the Sue Ryder charity.</p> <p>Each practice with the SWOL will be visited individually prior to go</p>	

	live.	
7.	<p>AOB</p> <p>i. Jo Cogswell, Director of Transformation, OCCG Jo Cogswell informed the locality that she is currently providing extra capacity at executive level for OCCG, to work towards an Integrated Care System. Jo will be looking at how this can be driven forwards through the localities. Jo would like to come back to the locality to talk about how we can work together, looking at local community need and how these services can be delivered.</p> <p>Jo mentioned that she would like to see contracts being written for 5 years plus and will be involved in steering this forward.</p> <p>Jo will be looking at how acute hospital care can be put out to the community. Jo is looking at the Frailty pathway and is also involved in the work around the future of Wantage Hospital.</p> <p>Jo confirmed that a timetable relating to beds at Wantage Hospital and how this will work had been drawn up. There has been a commitment to HOSC to explore the need for this area in more details. Jo stated that she would like to visit Wantage and meet with GPs from Wantage to discuss further their role in the wider health provision of the Wantage community. It was confirmed that the Community Hospital work will not delay the timeline on the planned development work in discussion at present on the GP site in Wantage.</p> <p>ii. Woodlands Dermatology Clinic Dr Adam Jones is now signed off to remove BCCs from above the clavicle area. As confirmed that the service are now taking referrals and looking at a county wide referral form to be placed on the EMIS system, however, If outside of SEOL/SWOL you would be unable to refer into this service.</p> <p>iii. Learning Disability GB asked if practices are struggling to complete the element within the LIS 18-19 due to OCCG not providing said questionnaire. The questionnaire is currently with the commissioner of the service. AnL will feedback to OCCG and remind the commissioner of the importance of getting the questionnaire ready. Glitches in the national templates discussed. AH has contacted OCCG to ask if the template can be amended. OCCG have advised that this cannot be edited as it is a national template.</p> <p>iv. Diabetes LIS GB has emailed Amar Latif and not received a response. JC will ask for Amar to provide a response.</p> <p>v. August Locality Meeting It is confirmed that the August locality meeting will now go ahead.</p>	

	<p>Location to be confirmed and winter planning to be on the agenda.</p> <p>JC asked for some ideas on what should be looked at.</p> <p>Ideas from the locality were:</p> <ul style="list-style-type: none"> - Early Visiting Service and PML activity - Peripatetic HUBs - Abingdon and Witney EMUs - Hospital @ Home and how much is being used. - What needs to be commissioned in terms of extra capacity – activity breakdown required. - Integrated Locality team - Data for all practices admissions to acute hospitals and EMUs. <p>It was agreed that it would be useful to have both a manager and someone who is responsible for the EMU services to be at the meeting. Action: AnL will invite to the August locality meeting</p> <p>Vi. MIND timetable It was flagged that the timetable is already flagging behind. JC confirmed that it is still expected to start in September and will run for 12 months.</p>	
	<p>Date of Next Meeting: 21 August 2018 13:00-15:00 Denman College Charing Practice: Long Furlong</p>	
1.	OCCG will check Ultrasound Contract query: Church Street Medical Practice with the Planned Care Team	AnL
2.	Action: AnL to re-instate the August locality meeting and look at a venue.	AnL
3.	AnL will feedback to OCCG and remind the commissioner of the importance of getting the LIS 18-19 questionnaire ready.	AnL
4.	Action: AnL will invite staff from Abingdon and Witney EMUs to the August locality meeting.	AnL